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RENTAL APPLICATION

PROPERTY ADDRESS: _____
REQUESTED MOVE IN DATE: _____

PERSONAL INFORMATION:

Full Name: _____ Phone: _____
Driver's License Number: _____ State & Expiration: _____
Social Security Number: _____ Birthdate: _____
EMAIL: _____ **CELL PHONE:** _____

Full Name: _____ Phone: _____
Driver's License Number: _____ State & Expiration: _____
Social Security Number: _____ Birthdate: _____
EMAIL: _____ **CELL PHONE:** _____

OTHER RESIDENTS (include all potential tenants)	RELATIONSHIP	AGES/BIRTHDATES

Pets Y / N _____ Breed: _____ Weight: _____ Age: _____ Name: _____
Smokers: Y / N _____

RESIDENCE HISTORY

Present Address: _____
City: _____ State: _____ Zip: _____
From: _____ To: _____ Rent \$: _____ Reason For Moving: _____
Landlord _____ Phone: _____

Present Address: _____
City: _____ State: _____ Zip: _____
From: _____ To: _____ Rent \$: _____ Reason For Moving: _____
Landlord _____ Phone: _____

EMPLOYMENT INFORMATION

Present Employer: _____ Phone: _____
Position: _____ Salary/Per: _____ From: _____ To: _____
Supervisor: _____ Phone: _____

Previous Employer: _____ Phone: _____
Position: _____ Salary/Per: _____ From: _____ To: _____
Supervisor: _____ Phone: _____

Co-Applicant

Present Employer: _____ Phone: _____
Position: _____ Salary/Per: _____ From: _____ To: _____
Supervisor: _____ Phone: _____

Previous Employer: _____ Phone: _____
Position: _____ Salary/Per: _____ From: _____ To: _____
Supervisor: _____ Phone: _____

OTHER SOURCES OF INCOME: _____

AUTOMOBILES:

Make: _____ Year: _____ License No. _____ State: _____
Make: _____ Year: _____ License No. _____ State: _____
Make: _____ Year: _____ License No. _____ State: _____

	APPLICANT	CO-APPLICANT
Have you ever been Evicted:	YES / NO	YES / NO
Have you ever broken a Lease Agreement:	YES / NO	YES / NO
Have you ever Filed for Bankruptcy:	YES / NO	YES / NO
Have you been Convicted of a Felony:	YES / NO	YES / NO
Are you a Convicted Sex Offender:	YES / NO	YES / NO

IF YOU ANSWERED YES TO ANY QUESTIONS ABOVE, PLEASE EXPLAIN (Attach additional paper if necessary): _____

THE COST FOR PROCESSING THIS APPLICATION IS \$50.00 per adult over 18 YEARS OF AGE. PLEASE NOTE THE \$50.00 PROCESSING FEE per ADULT IS NON-REFUNDABLE. Applications are processed on a first-come, first-served basis. An application will be considered complete only after all required documentation has been received, including, but not limited to, a completed application, valid government-issued photo

identification, proof of income (such as recent pay stubs), and any other documents requested by management. Once an application is deemed complete, the applicant(s) will be contacted to submit the required application fee. Applications are processed one at a time in the order that complete application packages are received. If the first application is denied, withdrawn, or otherwise does not result in an approved tenancy, the next applicant with a complete application will be notified and invited to submit the application fee for processing.

GENERAL APPROVAL GUIDELINES:

We will verify employment/income, credit, rental history and criminal backgrounds. Derogative information does not disqualify you but must be disclosed. All owners have final approval. **NOTE:** In order to assist you in approval, we may ask for additional information and/or clarification when necessary. An additional deposit may also be required. Once your application has been approved, any advance deposit you have provided our agency is applied toward the security deposit or forfeited if you fail to consummate a lease agreement. After Application approval, the tenant agrees to pay a \$195.00 Non-Refundable Administrative Fee to JJK Home Network / Elevate IL Realty LLC before taking possession of the property.

NO AGENCY:

JJK Home Network Property Management / Elevate IL Realty LLC has previously entered into an agreement with the Property Owner (client) to provide certain Property Management and Real Estate Brokerage services. JJK Home Network Property Management / Elevate IL Realty LLC and/or its Agents will not be acting as your agent but as the agent of the property owner.

Your signature on this rental application grants JJK Home Network Property Management and its affiliates permission to make inquiries and verify your employment record, monthly income, and perform a credit and/or criminal background check. Any information obtained from this application will be used to determine suitability of Applicant and will be disclosed to the property owner. **If this application is for a property not managed by JJK Home Network Property Management / Elevate IL Realty LLC, you authorize release of copies to the property owner of all information gathered.** Applicants agree that property owner or agent therefore retain the right to determine suitability of any prospective tenant and/or reject an application for any reason not prohibited by law. Further, if a lease agreement is entered and any information disclosed by applicant on this application is found untrue or incorrect, JJK Home Network Property Management / Elevate IL Realty LLC reserves the right to cancel said lease agreement & tenant may forfeit security deposit. JJK Home Network Property Management / Elevate IL Realty LLC strictly adheres to Federal Fair Housing guidelines and will not deny your application on the basis of race, color, religion, sex, handicap, familial status or national origin or any other protected classifications.

CURRENT PROPERTY ADDRESS: _____

I attest that I do not have a criminal record and represent that the statements made on this application are true and correct.

SIGNATURE: _____ DATE: _____

I attest that I do not have a criminal record and represent that the statements made on this application are true and correct.

SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY: TERMS OF LEASE / DEPOSITS

Length:	Security Deposit:
Rent:	Lawn Care:
Possession:	Pet Fee:
Advance Deposit:	 EQUAL HOUSING OPPORTUNITY Other: _____

